

STEPS TO STARTING A BUSINESS

“What is it..... The Invest Comox Valley Business Information Centre is the first stop for those interested in starting or expanding a business or development in the Comox Valley. ”

“Did you Know..... The centre is a resource for developers, business, investors & entrepreneurs that acts as a catalyst for economic growth in the Comox valley”

Business Idea

- Using your Skills & Interests, Develop a Business Idea
- Take Entrepreneurial Self Assessment Test
- Buying a Business
- Feasibility Analysis

Business Planning

- Attend CVEDS Business Planning Workshop
- Write a Business Plan
- Choose Location
- Check Zoning Laws
- Get Business Plan Reviewed by CVEDS
- Apply for Financing

CVEDS Business Info Centre Services

- One Stop Business Registration Services
- Resource Library for both Business & Industry Research & Information
- Monthly Workshops and Seminars
- Confidential Small Business Plan Review & Counseling
- Public Internet Access Terminals for Business Research & Registration
- Community Business and Government Contact Information
- Meeting Facilities and Equipment Rentals
- Office Rental Space

Business Registration

- Choose a Business Name
- Get your Name Approved
- Register Business Name
- Register with Government Agencies
- Get a Municipal Business License
- Open a Bank Account
- Check for Domain Name

Business Start-Up

- Have Business Cards & Stationary Printed
- Purchase Equipment & Supplies
- Order Inventory, Signage, Fixtures
- Begin Advertising Campaign
- Start Business Operations

Business Expansion

- Importing/Exporting Info Guides
- Set up Import/Export Account
- Franchising Information
- Becoming a Franchisee Self Test
- Buying a Business
- Incorporate your Company



www.businesscomoxvalley.com

CVEDS Business Info Centre	1.250.334.2427
Corporate Registries	1.250.356.2893
OneStop Help Desk	1.877.822.6727
Worksafe	1.888.922.2768
Consumer Taxation Branch	1.877.388.4440
Canada Revenue Agency	1.800.959.5525